

Seashore Charter Schools

Substitute Teacher Agreement

Welcome! Your time as a substitute teacher at our schools is important to the students and staff at Seashore Charter Schools (SCS). The goal of this substitute teacher agreement is to establish respect and support for our substitutes, as well as to help maintain a professional atmosphere in our schools. If you choose to substitute teach, please read and sign this agreement outlining the expectations of SCS substitute teachers. Thank you for your commitment to our school!

Your Name: _____

Address: _____

Telephone: _____

Email: _____

As a substitute teacher, I agree to check in at the Main Office and obtain a visitor's pass/building key.

I understand the use of physical contact to reprimand a child is not allowed under any circumstance. In the event a child is exhibiting unacceptable behavior, I agree to follow the classroom and school procedures.

By federal law, we (representatives of a public school) are not allowed to either encourage or discourage views regarding social mores, religion or politics. I will refrain from expressing my personal opinions in any classroom discussion about such topics.

I agree to follow the rules and procedures established by the SCS staff for the area in which I am substitute teaching.

I have read the Seashore Learning Center/Seashore Middle Academy student handbook to familiarize myself with the policies and procedures of the campus where I am substitute teaching.

I understand that confidentiality of the children and staff must be **absolutely** upheld. Under no circumstances will any information acquired about a child or staff member while I am on an SCS campus be discussed with anyone, except the appropriate staff members in a proper educational setting.

I agree not to use my personal electronic devices while in a classroom.

I agree to follow the lesson plans prepared by the teacher and not to deviate from those plans.

I realize that my attendance is important and will make an effort to give 24 hour notice if I am unable to fulfill my commitment.

I understand that as a substitute teacher I represent SCS everywhere I go in the community, and will help spread the word about the good things the schools are doing. If I have concerns about the schools, I will speak to the appropriate Director.

I will set a good example for students in my dress, language and conduct. We expect our students and staff to dress modestly and use respectful language, and we expect the same from our substitute teachers.

I understand that substitute teachers have the full welcoming support of the SLC staff and the children have been instructed to treat me with respect.

We welcome you and thank you sincerely for your help!

Your signature _____

Date _____